

## NEBRASKA STATE RECORDS BOARD

### MINUTES

#### Meeting of April 11, 2007

Chairman Gale announced the resignation of Board member Diane Vicars who resigned effective March 12, 2007.

Chairman Gale introduced, welcomed and swore in new Board member Mike Edgecombe, representing the Media, replacing Ms. Vicars.

The meeting was called to order by Chairman John Gale at 9:00 A.M. on April 11, 2007, in Room 1507 of the State Capitol, Lincoln, Nebraska.

A Roll Call was taken. The following Board members were present:

John Gale, Chairman;  
Jerry Catlett;  
John Curry;  
Brenda Decker, representing the Director of Administrative Services;  
Leslie Donley, representing the Attorney General;  
Mike Edgecombe;  
Mike Foley;  
Tom Freimuth;  
Timothy Loewenstein;  
Shane Osborn;  
Laureen Riedesel.

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting are located in the back of the meeting room. Also, a copy of the Nebraska Open Meetings Act is located in the back of the meeting room.

Chairman Gale announced public notice of the meeting was given by posting notice in the Lincoln Journal Star newspaper on March 12, 2007 and a copy of the Notice and Affidavit of Publication by the printer is to be included in the Board records. A current copy of the agenda has been kept in the Secretary of State's office listing the date, time and location of the meeting.

Chairman Gale asked for a motion to approve the agenda. Mr. Foley moved to adopt the agenda; motion seconded by Mr. Osborn.

Voting For:	Catlett	Curry	Decker	Donley
	Edgecombe	Freimuth	Gale	Foley
	Loewenstein	Osborn	Riedesel	

Voting Against: None  
Absent: Hill

The motion carried.

Chairman Gale asked for a motion to approve the meeting minutes of the January 16, 2007 meeting. Mr. Loewenstein moved to approve the January 16, 2007 meeting minutes; motion seconded by Mr. Foley.

Voting For: Catlett Curry Decker Donley  
Edgecombe Freimuth Gale Foley  
Loewenstein Osborn Riedesel  
Voting Against: None  
Absent: Hill

The motion carried.

Chairman Gale gave the Chairman’s Report. He reported to the Board that Addendum Four to the Interagency Agreement between Nebraska Administrative Office of the Courts and Nebraska State Records Board was signed on March 28, 2007. Mr. Brian Stevenson, General Manager, Nebraska.gov, explained the addendum.

Chairman Gale requested guidance on Board member reimbursement. It was agreed that any member traveling over 100 miles to a Board meeting may be reimbursed for expenses for an overnight hotel stay the evening before a Board meeting.

Chairman Gale announced the Website recognition report given by Nebraska.gov was distributed to the Board members. Mr. Lowenstein expressed gratitude and congratulations to Nebraska.gov on behalf of the Board and directed Mr. Stevenson to extend this gratitude and congratulations to his staff.

Chairman Gale said he will report at the next meeting regarding the Board Goal Setting subcommittee.

Mr. Moravec gave the General Counsel’s Report. Mr. Moravec reported he and Ms. Donley met with Nebraska.gov and the Department of Motor Vehicles (DMV) regarding the Agreement of Nebraska Department of Motor Vehicles, Nebraska Interactive, LLC, and the Nebraska State Records Board. He indicated the contract is still in draft form and the agreement is still being finalized.

Mr. Moravec gave an update on the VISA Operating Regulations issue and referred to item #13 on today’s agenda. A hearing will follow during this meeting.

Mr. Moravec gave the background history on the CIO Nebraska One Stop Business Registration Portal. He referred to item #10, d. on today’s agenda. Mr. Brian Stevenson will present this document for grant continuation during his report.

Mr. Moravec asked the Board is they preferred to receive the State Records Board meeting agendas and related documents via email or if they would prefer to go to a website with links for this information as had been requested in the past. The Board members agreed to the choice of email for this communication. They also agreed to post only the agenda and approved meeting minutes on the State Records Board website with the addition of contact information to include a direct email link to request further information or documents regarding either the agenda or minutes.

Mr. Brian Stevenson, General Manager, Nebraska.gov, discussed the Data Center Migration and Degradation of Service Summary regarding the website outage of January 14 & 15, 2007 and answered questions from Board members..

Mr. Stevenson discussed the Project Priority Report. Ms. Riedesel motioned to approve the Project Priority Report; seconded by Ms. Donley.

Voting For: Catlett Curry Decker Donley

	Edgecombe Osborn	Freimuth Riedesel	Gale	Loewenstein
Voting Against:	None			
Absent:	Foley	Hill		

Mr. Stevenson discussed the General Manager’s Report and answered questions from the Board. He distributed an updated February 2007 Financial page to be included in this report. Mr. Curry asked Mr. Stevenson to include a prior year percentage of revenue contribution in the General Manager’s report at the next meeting. Mr. Stevenson agreed to include this data in his report at the next State Records Board meeting.

Chairman Gale called a recess at 10:30 A.M.

Chairman Gale reconvened the meeting at 10:50 A.M.

Mr. Stevenson answered questions on the Nebraska One Stop Business Registration Portal. Mr. Lowenstein motioned to approve the One Stop Business Registration Portal; seconded by Mr. Osborn. Mr. Lowenstein withdrew the motion. Mr. Lowenstein motioned to approve the One Stop Business Registration Portal grant for \$42,500.00; seconded by Mr. Osborn. Mr. Catlett asked for a ‘due date’ on the project. Mr. Stevenson indicated he would provide that date at the next meeting after he determines the development time.

Voting For:	Catlett Gale	Decker Loewenstein	Donley Osborn	Edgecombe Riedesel	Freimuth
Voting Against:	None				
Absent:	Hill				
Abstain:	Curry	Foley			

The motion carried.

Chairman Gale opened the VISA – Nebraska.gov fee hearing and explained the process of testimony. Testimony was given by Nick Baxter, SR. Vice President of First National Nebraska, the holding company for First National Bank of Omaha and Mr. William Bradley, Chief Operating Officer and General Counsel for Nebraska Interactive and Ms. Michele Raphael, Director of Treasury Management for the State Treasurer’s Office.

Chairman Gale called a recess at 1:25 P.M.

Chairman Gale reconvened the meeting at 1:50 P.M.

Discussion by the Board continued. Ms. Donley motioned to table any action on the VISA operating regulations until the Board meeting on July 11, 2007. Ms. Donley amended the motion to say ‘the next regularly scheduled Board meeting’; seconded by Mr. Catlett.

Voting For:	Catlett Edgecombe Loewenstein	Curry Freimuth Osborn	Decker Gale Riedesel	Donley Foley
Voting Against:	None			

Absent: Hill

The motion carried.

Mr. Osborn motioned to direct Nebraska.gov to submit their position, including relevant, appropriate and non-proprietary information, on portal vs. convenience fees within 30 days to the NE State Records Board Chairman, with a copy to the State Treasurer; seconded by Mr. Foley. The submission will be forwarded to the Board members and First National Bank.

Voting For:	Catlett	Curry	Decker	Donley
	Edgecombe	Freimuth	Gale	Foley
	Loewenstein	Osborn	Riedesel	

Voting Against: None

Absent: Hill

The motion carried.

Mr. Stevenson concluded his General Manager’s Report.

Mr. Moravec reported on the NSRB Cash Fund Balance, State/Local Grant Project Status Report and the Reinvested Revenue Grant Status Report.

Mr. Bill Bidrowski presented the Contractor’s Report.

Chairman Gale opened the Public Hearing on contract addenda. Introduced were Addendum Two – NE Board of Public Accountancy, Addendum Nine and Addendum Ten – Office of the Secretary of State. Mr. Stevenson offered an explanation of each addendum. Ms. Donley motioned to approved Addendum Two – NE Board of Public Accountancy; seconded by Mr. Freimuth.

Voting For:	Catlett	Curry	Decker	Donley
	Edgecombe	Freimuth	Gale	Foley
	Loewenstein	Osborn		

Voting Against: None

Absent: Hill Riedesel

The motion carried.

Mr. Catlett motioned to approved Addendum Nine and Addendum Ten – Office of the Secretary of State; seconded by Mr. Lowenstein.

Voting For:	Catlett	Curry	Decker	Donley
	Edgecombe	Freimuth	Gale	Foley
	Loewenstein	Osborn		

Voting Against: None

Absent: Hill Riedesel

The motion carried.

Chairman Gale announced the next meeting of the Nebraska State Records Board will be July 11, 2007.

No further business appearing before the Board, Mr. Curry moved to adjourn; motion seconded.

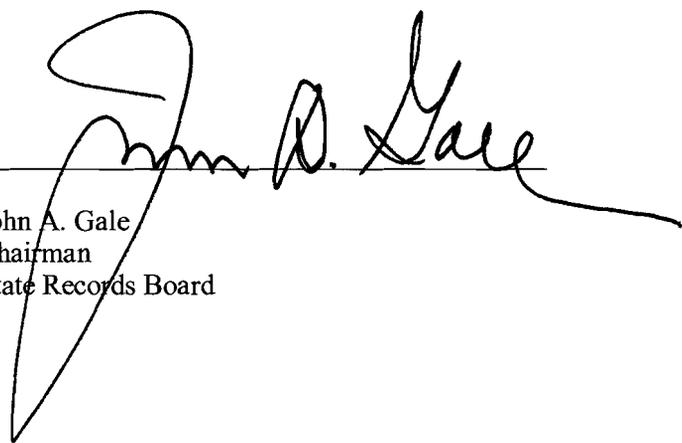
Voting For:	Catlett	Curry	Decker	Donley
	Edgecombe	Freimuth	Gale	Foley
	Loewenstein	Osborn		

Voting Against: None

Absent: Hill Riedesel

The motion carried.

Chairman Gale declared the meeting adjourned at 3:25 P.M.



John A. Gale  
Chairman  
State Records Board