



NEBRASKA STATE RECORDS BOARD

MINUTES

Meeting of January 16, 2007

The meeting was called to order by Chairman John Gale at 9:05 A.M. on January 16, 2007, in Room 1507 of the State Capitol, Lincoln, Nebraska.

Chairman Gale introduced and welcomed new Board members Shane Osborn, State Treasurer and Mike Foley, State Auditor. He announced new Board member Carlos Castillo, Department of Administrative Services Director, represented today by Brenda Decker, CIO.

A Roll Call was taken. The following Board members were present:

John Gale, Chairman;
Jerry Catlett;
John Curry;
Brenda Decker, representing the Director of Administrative Services;
Leslie Donley, representing the Attorney General;
Mike Foley;
Tom Freimuth;
Lauren Hill; representing the Governor;
Timothy Loewenstein;
Shane Osborn;
Laureen Riedesel;
Diane Vicars.

Chairman Gale announced that in accordance with the Nebraska Open Meetings Act, reproducible written materials to be discussed at the open meeting are located in the back of the meeting room.

Chairman Gale announced public notice of the meeting was given by posting notice in the Lincoln Journal Star newspaper on December 16, 2006 and keeping a current copy of the agenda in the Secretary of State's office listing the date, time and location of the meeting.

Mr. Loewenstein moved to adopt the agenda; motion seconded by Ms. Riedesel.

Voting For:	Catlett	Curry	Decker	Donley	Freimuth
	Gale	Foley	Hill	Loewenstein	Osborn
	Riedesel	Vicars			

Voting Against: None

Absent: None

The motion carried.

Ms. Decker moved to approve the October 12, 2006 meeting minutes; motion seconded by Ms. Donley.

Voting For:	Catlett Gale	Curry Hill	Decker Loewenstein	Donley Osborn	Freimuth Vicars
-------------	-----------------	---------------	-----------------------	------------------	--------------------

Voting Against: None

Not Voting: Foley Riedesel

Absent: None

The motion carried.

Mr. Ron Moravec introduced agenda item 7.a. *UNL – Board of Regents Basic e-Government Training* - \$24, 541.00 grant. Ms. Phyllis Schoenholz and Mr. Dennis Kahl testified. The deadline for the project is one year from today, January 16, 2008. Mr. Catlett moved to approve the grant; motion seconded by Mr. Loewenstein.

Voting For:	Catlett Freimuth Riedesel	Curry Gale Vicars	Decker Hill	Donley Loewenstein	Foley Osborn
-------------	---------------------------------	-------------------------	----------------	-----------------------	-----------------

Voting Against: None

Absent: None

The motion carried.

Mr. Moravec introduced agenda item 7.b. *City of South Sioux City – In Touch with our Community* - \$25, 000.00 grant. Ms. Sue Murray and Mr. Paul Young testified. Discussion was had regarding the fact that the grant did not include enough collaboration among multiple jurisdictions. Ms. Murray and Mr. Young were commended for their passion regarding this project and encouraged to come back when they have accomplished additional buy-in and support from other government entities. Mr. Loewenstein moved to deny the application; motion seconded by Ms. Riedesel.

Voting For:	Catlett Gale Vicars	Curry Hill	Decker Loewenstein	Foley Osborn	Freimuth Riedesel
-------------	---------------------------	---------------	-----------------------	-----------------	----------------------

Voting Against: Leslie Donley

Absent: None

The motion carried.

Mr. Ron Moravec introduced agenda item 7.c. *Department of Administrative Services – State Personnel – Applicant Tracking System - \$25,000.00 grant.* . The original application was approved at the July 20, 2006 meeting. Mr. Moravec introduced a letter from Mr. Mike McCrory, State Personnel Director, which outlined the specifics of the project.

Mr. Curry motioned to recess; motion seconded by Ms. Hill.

Voting For:	Catlett Gale Vicars	Curry Hill	Decker Loewenstein	Donley Osborn	Freimuth Riedesel
-------------	---------------------------	---------------	-----------------------	------------------	----------------------

Voting Against: None

Not Voting: Foley

Absent: None

The motion carried.

Chairman Gale opened a Public hearing on Addendum Four of the Nebraska Liquor Control Commission for liquor license renewals at 10:31 A.M. in Room 1507, State Capitol. Mr. Brian Stevenson, General Manager, Nebraska.gov, testified. Mr. Curry motioned to approve the addendum; seconded by Ms. Donley.

Mr. Curry withdrew his motion. Mr. Gale opened the hearing to public comment. Mr. Gale asked if anyone was for or against the addendum or if neutral, to please come forward. Seeing none, Mr. Curry motioned to approve the addendum; seconded by Ms. Donley.

Voting For:	Catlett Gale Vicars	Curry Hill	Decker Loewenstein	Donley Osborn	Freimuth Riedesel
-------------	---------------------------	---------------	-----------------------	------------------	----------------------

Voting Against: None

Not Voting: Foley

Absent: None

The motion carried.

A motion was made by Ms. Decker to close the Public Hearing and return to the regular State Records Board Meeting; seconded by Ms. Riedesel.

Voting For:	Catlett Freimuth Riedesel	Curry Gale Vicars	Decker Hill	Donley Loewenstein	Foley Osborn
-------------	---------------------------------	-------------------------	----------------	-----------------------	-----------------

Voting Against: None

Absent: None

The motion carried.

At 10:40 A.M. Chairman Gale returned to the NE State Records Board regular agenda.

Chairman Gale reported on Board Staffing Issues. He introduced a Nebraska State Records Board Technical Assistance Project. He explained it is an agreement between the Office of the Chief Information Officer for technical expertise and assistance to the Board when needed. Mr. Loewenstein motioned to approve the contract; motion seconded by Ms. Hill.

Voting For:	Catlett	Curry	Donley	Foley	Freimuth
	Gale	Hill	Loewenstein	Osborn	Riedesel
	Vicars				

Voting Against: None

Not Voting: Decker

Absent: None

The motion carried.

Chairman Gale gave the Chairman's Report. He discussed Board Goal Setting. He asked for volunteers to form a subcommittee to determine specific goals for the Board for the coming year. He also asked for volunteers to discuss and consider an annual survey to solicit agency feedback about the state's website and other issues. Board members will contact Chairman Gale to express interest on being on the committee on these issues. Chairman Gale also introduced a letter written by Douglas Skiles, Vice-Chair, Board of Public Accountancy, commending Nebraska.gov and Consultant Bill Bidrowski for their efforts in completing their website project.

Mr. Moravec gave the General Counsel's Report. He indicated the Agreement of the NE Department of Motor Vehicles, Nebraska Interactive, LLC, and the Nebraska State Records Board was just received. He provided the agreement for information purposes only. Mr. Moravec asked for a member to volunteer to chair a committee to review this contract with him. Ms. Donley volunteered. The parties involved will review the agreement and report to the Board at the next meeting.

Mr. Moravec sent a letter (included in the Board packets) to the University of Nebraska Library and the NE State Historical Society, Curator of Public Records, encouraging each entity to collaborate with each other whenever possible on any projects having related agency goals regarding historical records.

Mr. Moravec gave an update on the VISA Operating Regulations – charging fees through the portal. He indicated a meeting will take place in the near future to resolve this matter.

Mr. Brian Stevenson, General Manager, Nebraska.gov gave the General Manager's Report. He began by explaining a network outage which took place over the previous weekend. He indicated he was notified of the outage at 10:30 A.M. on Sunday morning, January 14 and the network was restored around 6:30 A.M. on Monday, January 15. He indicated they were moving to a larger space at the Central Data Center in Ashburn, VA and encountered configuration problems when this occurred. He also indicated they were to begin using a hot site in Dallas Texas for disaster recovery purposes to prevent this type of outage in the future. Mr. Loewenstein asked how long this new space will last and Mr. Stevenson said 3-5 years. Chairman Gale asked Mr. Stevenson to provide a letter to the Board outlining his testimony on this matter.

Mr. Stevenson informed the Board that Nebraska.gov tied for fourth in a Computer World study for best government web site. Chairman Gale asked for a copy of the article and Mr. Stevenson said he would provide it.

A discussion took place on the VISA Operating Regulations issue. Mr. Osborn requested the information on this issue be given to VISA and First National Bank in writing. Ms. Hill recommended the statutes be checked, depending on how the fee structure is set up to determine if the Board would need to go to the Legislature to request an increase in the statutory fee as the Board has done in the past with addendums. A meeting will be held between the Treasurer’s Office, the NSRB Legal Counsel and Nebraska.gov to further research this issue. Chairman Gale asked MS. Hill to chair a subcommittee with Mr. Moravec to look into the Legislative matter. Ms. Hill said she would.

Mr. Stevenson presented the Project Status Report. A discussion of Fee vs. Grant Project took place. Mr. Stevenson will add the ‘revenue producing’ identification to this report. A motion was made by Mr. Freimuth to approve the Project Status Report; seconded by Mr. Curry.

Voting For:	Catlett	Curry	Decker	Donley	Foley
	Freimuth	Gale	Hill	Loewenstein	Osborn
	Riedesel	Vicars			

Voting Against: None

Absent: None

The motion carried.

Mr. Moravec reported on the NSRB Cash Fund Balance, Grant Project Status Report and the Reinvested Revenue Status Report. Further clarification of projects pending (Johnson County, Kearney County and Merrick County) will be given at the next meeting.

Mr. Moravec reported on the NE One Stop Business Registration Portal. Chairman Gale requested Brian Stevenson come back to the next meeting with an updated report and then the Board can address a change in funding.

Mr. Bill Bidrowski presented the Contractor’s Report which included updates on the Board of Public Accountancy, State Personnel Division, Barber Examiners, Johnson County and Business Services – UCC projects.

Chairman Gale announced the next meeting of the Nebraska State Records Board will be determined at a later date.

Ms. Hill left the meeting.

No further business appearing before the Board, Ms. Donley moved to adjourn; motion seconded by Mr. Catlett.

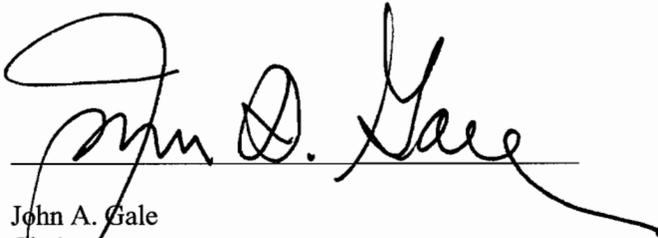
Voting For:	Catlett	Curry	Decker	Donley	Foley
	Freimuth	Gale	Loewenstein	Osborn	Riedesel
	Vicars				

Voting Against: None

Absent: None

The motion carried.

Chairman Gale declared the meeting adjourned at 12:25 P.M.



John A. Gale
Chairman
State Records Board