

**Nebraska State  
Records Board**  
440 So. 8th, Suite 210  
Lincoln, NE 68508  
(402) 471-2745

**John Gale**  
Chairman



**APPLICATION FOR STATE RECORDS BOARD GRANT  
TO IMPROVE ACCESS TO PUBLIC INFORMATION**  
(State Agency Grant Application)

State Agencies desiring grants from the Nebraska State Records Board for projects to improve access to state government information should complete this application and follow any procedures outlined in this application and any accompanying materials.

**I. Grant Summary**

**1. Name of agency applying for grant** \_\_\_\_\_

**2. Title of project** \_\_\_\_\_

**3. Brief Description of Project**

**3. Grant request amount** \$ \_\_\_\_\_

**4. Will there be a fee for accessing records associated with this project?** \_\_\_\_\_

**5. If yes, provide any statutory reference or authorization for the fee** \_\_\_\_\_



**7. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?**

**8. Please describe how this project will enhance the delivery of state agency services or access to those services (you may attach a separate sheet if needed)**

**9. Please describe how this project will 1) Improve the efficiency of agency operations; 2) Facilitate collaboration among state agencies; 3) Facilitate collaboration between state agencies and other public institutions; Support public/private partnerships in the delivery of public services (you may respond to any or all of these criteria in your answer, attach additional pages if needed)**

**III. Technical Information**

**1. Describe the hardware, software, and communications needed for this project and explain why these choices were made.**

**2. Address any technical issues with the proposed technology including:**

- Conformity with generally accepted industry standards. Projects which interface with other state systems (such as distance learning systems) should also address NITC technical standards and guidelines.**
- Compatibility with existing institutional and/or statewide infrastructure.**
- Reliability, security and scalability (future needs for growth or adaptation).**

**3. Describe how technical support will be provided.**

**IV. CONTACT INFORMATION, SIGNATURE**

Contact person for any questions regarding this application \_\_\_\_\_

phone # \_\_\_\_\_ E-mail \_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
**Agency Director**

**Please Return to:**

**State Records Board**  
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**Lincoln, NE 68508**  
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